

Annexure-10
Mandatory Disclosure

1	Name of the Institution	Anand Engineering College NH-19 Agra-Mathura Highway, Keetham, Agra, Uttar Pradesh-282007, 7500368899, 9105355444, registraraec@sgei.org
2	Name and Address of the Trust	Shri Anand Swaroop Educational Trust SGI, Tower, Agra-Mathura Highway, Agra, Uttar Pradesh-282002,
3	Name of Address of Director	Dr. Shailendra Singh NH-19 Agra-Mathura Highway, Keetham, Agra, Uttar Pradesh-282007, 7500368899, 7500100078, director.aec@sgei.org
4	Name of the Affiliating University	Dr. A.P.J. Abdul Kalam Technical University, Lucknow



REGISTRAR Anand Campus <registraraec@sgei.org>

Mandatory disclosure regarding


Director AEC Campus <director.aec@sgei.org>
To: REGISTRAR Anand Campus <registraraec@sgei.org>

Sat, Apr 16, 2022 at 12:00 PM

Sir,
PFA updated mandatory disclosure information.

Regards

Kamal Singh Karakoti
[Quoted text hidden]

 **Governance of AEC (R).zip**
8999K

ANAND ENGINEERING COLLEGE

5. GOVERNANCE

1. ✓ Members of the Board and their brief background	1. <u>Members of the Board and their brief background.xls</u>
2. ✓ Members of Academic Advisory Body	2. <u>Academic Advisory Committee (AAC).jpeg</u>
3. Frequently of the Board Meeting and Academic Advisory Body	3. <u>Frequently of the Board Meeting and Academic Advisory Body.docx</u>
4. Organizational Chart and process	4. <u>Organizational Chart and process.jpeg</u>
5. Nature of Extent of involvement of faculty and students in academic affairs/improvements	5. <u>Nature of Extent of involvement of faculty and students in academic affairs & improvements.pdf</u>
6. Mechanism/Norms and Procedure for democratic/Good Governance	6. <u>Mechanism Norms and Procedure for democratic Good Governance.ppt</u>
7. Students Feedback on Institute Governance /Faculty Performance	7. <u>Students Feedback on Institute Governance Faculty Performance.pdf</u>
8. Grievance Redressal mechanism for Faculty/Staff and Students	8. <u>GRIEVANCE REDRESSAL MECHANISM.jpeg</u>
9. ✓ Establishment of Anti Raging Committee	9. <u>Establishment of Anti Raging Committee.doc</u>
10. ✓ Establishment of online grievance Redressal Mechanism	10. <u>Establishment of online grievance Redressal Mechanism.docx</u>
11. Establishment of Grievance Redressal Committee in the Institution and appointment OMDUDSMAN by the University	11. <u>Establishment of Grievance Redressal Committee in the Institution and appointment OMDUDSMAN by the University.docx</u>
12. ✓ Establishment of Internal Compliance Committee (ICC)	12. <u>Establishment of Internal Compliance Committee (ICC).jpeg</u>
13. ✓ Establishment of Committee for SC/ST	13. <u>Establishment of Committee for SC & ST.jpeg</u>
14. Internal Quality Assurance Cell	14. ✓ <u>INTERNAL QUALITY ASSURANCE CELL (IQAC).jpeg</u>

ANAND ENGINEERING COLLEGE TECHNICAL CAMPUS

KEETHAM, AGRA-282007

Ref: -AEC (001)/DO/OO/2021-22/032

November 23, 2021

OFFICE ORDER (Director's Office)

INTERNAL QUALITY ASSURANCE CELL

In continuation to office-orders reference, AEC (001)/DO/OO/2019-20/063/dated October 24, 2019 and ref:-AEC (001)/DO/OO/2020-21/023/dated September 07, 2020 and ref: -AEC (001)/DO/OO/2020-21/063/dated March 4, 2021 related to formation of the INTERNAL QUALITY ASSURANCE CELL (IQAC) is being re-constructed as follows:-

S. No.	Name	Designation
1.	Dr. Shailendra Singh (Director-AECTC)	Chairperson
2.	Shri Dharm Singh (Registrar AEC)	Member
3.	Dr. Vinay Sharma (Dean, R&D)	Coordinator
4.	Dr. Amit Sharma (Dean, Academic)	Member
5.	Prof. Atul Narang (Dean, SW)	Member
6.	Mr. Manish Gupta (Dy. Registrar, SGI)	Member
7.	Mr. Gaurav Sonbhadra (Divisional Manager, SGI)	Member
8.	Mr. Rakesh Garg (Managing Director, Prakash Deiseal Pot. Ltd., Agra)	Industrialist
9.	Dr. Ravi Kant Pathak, (HOD-MBA)	Member
10.	Dr. Himanshu Vijay (HOD-EE)	Member
11.	Dr. Aman Sachdeva (HOD-ME)	Member
12.	Dr. Vinay Kumar Singh (HOD-CS&E)	Member
13.	Dr. R. K. Jain (HOD-Bio-Tech)	Member
14.	Dr. Manu Mehrotra (COE)	Member
15.	Prof. Rahul Agarwal (HOD-ECE)	Member
16.	Prof. Sanjeev S. Thakur (HOD-BBA)	Member
17.	Prof. Aatrey Pandey (HOD-Civil)	Member
18.	Prof. Amitabh Padmannabhan (HOD-BCA)	Member
19.	Mr. Prabal Pratap Singh (HOD-T&P)	Member
20.	Ms. Pranjali Srivastava (Sr. Software Associate, NTT Data)	Alumni Member
21.	Mr. Ashwani Pratap Singh (CSE-III Year Student)	Students Member

(Dr. Shailendra Singh)

Dr. SHAILENDRA SINGH
Director

Anand Engineering
Keetham, Agra-282007
College Code-001

Copy to:-

- All Committee members
- Master file

ANAND ENGINEERING COLLEGE TECHNICAL CAMPUS

KEETHAM, AGRA-282007

Ref: -AEC (001)/DO/OO/2021-22/006


September 9, 2021

OFFICE ORDER (Director's Office)

As per the AICTE regulations, the **Committee for SC/ST** is being reconstituted. The Committee members are as follow: -

- | | | |
|---------------------------|---|----------|
| 1. Dr. Amit Sharma | - | Chairman |
| 2. Mr. Pramod Gaware | - | Member |
| 3. Mr. Ashish Singh | - | Member |
| 4. Mr. Ashok Kumar | - | Member |
| 5. Dr. Jyoti Kulshreshtha | - | Member |

All faculty/staff members are requested to note the same and provide all sorts of support and cooperation to them.


(Dr. Shailendra Singh)

Dr. SHAILENDRA Singh
Director

Anand Engineering College
Keetham, Agra-282007 (U.P.)
College Code-001

Copy to: -

- | | |
|---|--|
| <ul style="list-style-type: none">➤ All Deans, AEC➤ All HODs, AEC➤ 1st year coordinator➤ Chief Proctor➤ Director, Phy. Education➤ Chief Warden➤ Registrar Office➤ HR Office➤ Concerned members & their personal file | <ul style="list-style-type: none">➤ Registrar Office➤ HR Office➤ Accounts Office➤ Examination Cell➤ Stores Officer➤ Library Head➤ Hostel & Security➤ Transport Incharge➤ Office copy |
|---|--|

**ANAND ENGINEERING COLLEGE TECHNICAL CAMPUS
KEETHAM, AGRA-282007**

Ref: -AEC (001)/DO/OO/2021-22/007


September 9, 2021

**OFFICE ORDER
(Director's Office)**

As per the AICTE regulations 2016, the Internal Complaint Committee (ICC) is being re-constituted. The Committee members are as follow: -

- | | | |
|-----------------------------|---|---|
| 1. Dr. Rachna Khurana | - | Presiding Officer (Teaching) |
| 2. Ms. Nirmla Singh | - | Vice President, Matra Mandal Seva Bharti, Bej Prant |
| 3. Dr. Ruchi Jain | - | Member (Teaching) |
| 4. Dr. Shikha Singh | - | Member (Teaching) |
| 5. Ms. Ankita Singh | - | Member (Non-Teaching) |
| 6. Ms. Kanchan Verma | - | Member (Non-Teaching) |
| 7. Ms. Jigyasari Srivastava | - | Member (Student of 3 rd Year in CS&E) |
| 8. Ms. Bhumika Kashyap | - | Member (Student of 2 nd Year in EC) |
| 9. Ms. Ritika Saraswat | - | Member (Student of 1 st Year in BT) |

All faculty/staff members are requested to note the same and provide all sorts of support and cooperation to them.


(Dr. Shailendra Singh)

Dr. SHAILENDRA SINGH
Director

Copy to: -

- | | |
|---|--|
| <ul style="list-style-type: none">➤ All Deans, AEC➤ All HODs, AEC➤ 1st year coordinator➤ Chief Proctor➤ Director, Phy. Education➤ Chief Warden➤ Registrar Office➤ HR Office➤ Concerned members & their personal file | <ul style="list-style-type: none">➤ Registrar Office➤ HR Office➤ Accounts Office➤ Examination Cell➤ Stores Officer➤ Library Head➤ Hostel & Security➤ Transport Incharge➤ Office copy |
|---|--|

Anand Engineering College
Keetham, Agra-282007 (U.P.)
College Code-001



ANAND ENGINEERING COLLEGE

AICTE Approved • Dr. A.P.J. Abdul Kalam Tech. University, Lucknow Affiliated • NBA Accredited*
OMBUDSMAN/2022-23

Keetham, Agra-Mathura Road,
Agra - 282 007 U.P. (India)
Tel. : 05613-272025 / 26
Fax : 05613-272027
E-mail : director.aec@sgei.org
registraraec@sgei.org
29th January, 2022

To,
Mr. Vinod Kumar Yadav
District & Sessions Judge (Retired)
D - 30, Jaipuria Sunrise Greens,
Shamshabad Road
Agra - 282001 (Uttar Pradesh)

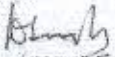
Dear Sir,

We are pleased to offer you the position of **OMBUDSMAN** for resolving the grievance of students of Anand Engineering College, Agra (as per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37 - 3/Legal/2012, dated May 25, 2012) on the following terms and conditions.

1. Your appointment is as a Visiting officer as per grievances registered by the college authority in connection with the students.
2. The college will pay a consolidated amount of Rs. 4000/- (Four Thousand) only as visiting fees on your visit.
3. The college will also pay a conveyance allowance @ Ra. 8.00 (Eight) per kilometer to and fro.
4. Your appointment will be valid for the session of 2022-2023.

If the above terms and conditions are acceptable to you, please sign the duplicate copy of this letter as a token of your acceptance and return it to us.

Copy of Government order (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37 - 3/Legal/2012, dated May 25, 2012 is enclosed here with.

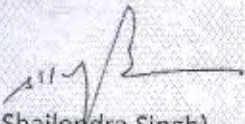

(Dharm Singh)
Registrar 29.1.22



Encl: As above

Accepted by

(Vinod Kumar Yadav)
OMBUDSMAN


(Dr. Shailendra Singh)
Director

Dr. SHAILENDRA SINGH
Director
Anand Engineering College
Keetham, Agra-282007 (U.P.)
College Code-001

Regd. Office : "SGI Tower", 500 Mtrs. from Bhagwan Talkies towards Agra-Mathura Highway (NH-2), Agra - 2
Tel. : 0562-2522442, 2526758, Fax : 0562-2850274

Corp. Office : M-10, South Extn-II, New Delhi - 110 049 Tel. : +91-11-26262983/94/95, Fax : 011-26262992
visit us at : <www.aecagra.org> <www.sgei.org>

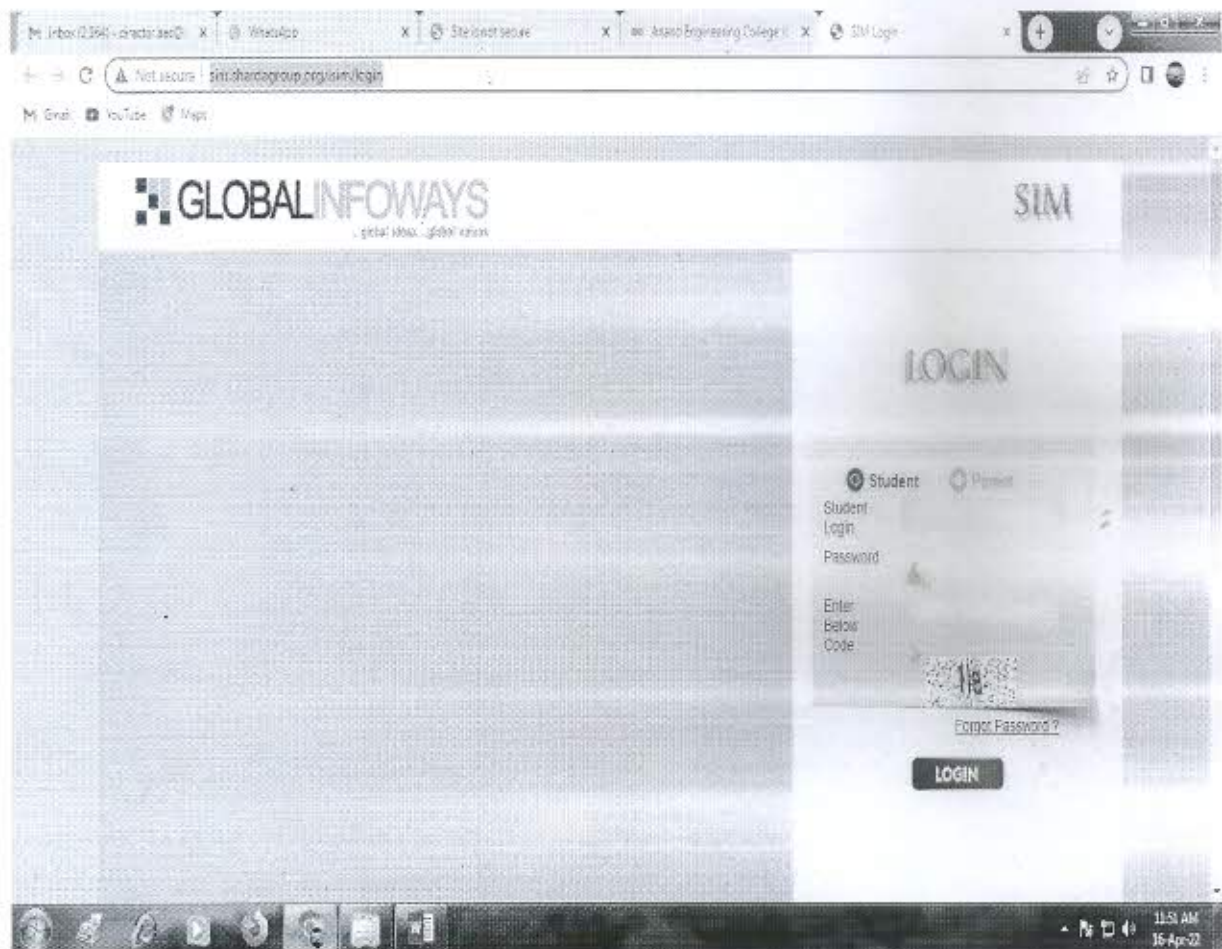
*Few Programmes



Agra • Mathura • G. Noida

Online grievance Redressal Mechanism for students

<http://sim.shardagroup.org/isim/login>





ANAND ENGINEERING COLLEGE, AGRA



AEC/Chief Proctor/Odd Sem./ 2021-22

Date: 20th September, 2021

NOTICE

1. Anand Engineering College is a “**Zero Ragging Campus**” and this distinction has been achieved due to active participation and co-operation of all the faculty members, employees and students. Ragging is a preventable menace and our aim is not to allow any incidence of junior students being ragged by senior students in whatever form or place.
2. Detailed guidelines for stopping of ragging have been issued by **AKTU** on the basis of order issued by **Honorable Supreme Court** of India.
3. It is imperative that the duties & responsibilities assigned to the faculty members to prevent ragging must be strictly followed and meticulously met & performed. No laxity in this matter would be acceptable
4. **Duties of Anti Ragging Squad (Faculty /Staff members) is as under:**
 - (a) Maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times.
 - (b) It shall be the duty of the Anti -Ragging Squad to be called upon to make surprise raids in hostels and other places.
 - (c) The faculty/staff members detailed for Anti Ragging Squad Committee shall perform their duties with utmost sincerity and no Laxity is acceptable.

1-	Dr. Pankaj Mittal Dr. Vijay Vir Singh Mr. Prem Malhotra Mr. Shyodan Singh	To see entry and departure of the students near main gate & college Bus Stand
2-	Dr. Gaurav Agarwal Dr. Rachit Kumar Mrs. Sonal Pundhir	BBA Area
3-	Mr. Varun Gupta Dr. Shikha Singh Mr. Saurabh Singh	BCA Area
4-	Mr. Manish Kumar Pandey Mr. Manoj Kumar Kushwaha Mr. Shankar Kumar Verma Mr. Ashish Singh Mr. Kamal Singh Karakoti	Main Building Ground Floor

